

TECHNICAL CORRECTION TO SUPPLEMENTAL AGENDA

NOTICE OF REGULAR MEETING

Pursuant to Section 54954.2 of the Government Code of the State of California, a Regular meeting of the **TRANSPORTATION ADVISORY COMMISSION** is hereby called for:

Date/Time: Thursday, December 8, 2022, 7:00 p.m.
(or as soon thereafter as possible)

Location: City Hall, Conference Room 203
333 Civic Center Plaza, Tracy
****PLEASE NOTE LOCATION CHANGE FOR THIS MEETING****

IN ACCORDANCE WITH THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH GUIDELINES, UNIVERSAL MASKING INDOORS IS RECOMMENDED FOR ALL PERSONS REGARDLESS OF VACCINATION STATUS

Government Code Section 54954.3 states that every public meeting shall provide an opportunity for the public to address the Commission on any item, before or during consideration of the item, however, no action shall be taken on any item not on the agenda.

Remote Public Comment:

During the upcoming Transportation Advisory Commission meeting public comment will be accepted via the options listed below. If you would like to comment remotely, please follow the protocols below:

- *Comments via:*
 - **Online by visiting** <https://cityoftracyevents.webex.com> and using the following
Event Number: 2557 721 6921 and
Event Password: Transit (8726748 from phones)
 - ***If you would like to participate in the public comment anonymously***, you may submit your comment in WebEx by typing "Anonymous" when prompted to provide a First and Last Name and inserting Anonymous@example.com when prompted to provide an email address.
 - **Join by phone by dialing** [+1-408-418-9388](tel:+14084189388), [25577216921#8726748#](tel:+14084189388) Press *3 to raise the hand icon to speak on an item.
- *Protocols for commenting via WebEx:*
 - *If you wish to comment on the "Items from the Audience/Public Comment" or "Regular Agenda" portions of the agenda:*
 - *Listen for the Chair to open that portion of the agenda for discussion, then raise your hand to speak by clicking on the Hand icon on the Participants panel to the right of your screen.*
 - *If you no longer wish to comment, you may lower your hand by clicking on the Hand icon again.*

MEETING AGENDA

1. Call to Order
2. Roll Call
3. Items from the Audience – *In accordance with Council Meeting Protocols and Rules of Procedure, adopted by Resolution 2019-240, a five-minute maximum time limit per speaker will apply to all individuals speaking during "Items from the Audience/Public Comment". For non-agendized items, Commissioners may briefly respond to statements made or questions posed by individuals during public comment; ask questions for clarification; direct the individual to the*

appropriate staff member; or request that the matter be placed on a future agenda or that staff provide additional information to the Commission.

4. Approval of Minutes from the Regular Meeting on October 13, 2022.
5. New Business
 - a. Receive Update on Temporary Traffic Signal Operation and the Status of a Permanent Signal at Valpico Road and Corral Hollow Road
 - b. Receive Update on TRACER Pilot Route H to Arbor Road Homeless Shelter
 - c. Review and Provide Input on the Annual Commission Report to City Council
 - d. Review and Provide Updates on Commission Goals and Objectives for FY22/23
6. Items from the Commission
7. Items from Staff
 - a. Airport Projects Update
 - b. Transit Ridership and Performance Update
 - c. Bikeways Update
8. Adjournment

POSTED: December 6, 2022

The City of Tracy complies with the Americans with Disabilities Act and makes all reasonable accommodations for the disabled to participate in public meetings. Persons requiring assistance or auxiliary aids in order to participate should call City Hall at (209) 831-6000 at least 24 hours prior to the meeting.

Any materials distributed to the majority of the Transportation Advisory Commission regarding any item on this agenda will be made available for public inspection at City Hall located at 333 Civic Center Plaza, Tracy, during normal business hours.

OCTOBER 13, 2022

1. **CALL TO ORDER:** Commissioner Cooper called the meeting to order at 7:00 p.m.
2. **ROLL CALL:**
 - a. **Present:** Gary Cooper, Maurice Francis, Rajpal Dhillon, Sharanjit Dhillon, Tim Silva
 - b. **Absent:**
 - c. **Staff Present:** Ed Lovell, Transit Manager; Paula Jessup, Airport Manager; Brandi Reybol, Transit Coordinator; Jayne Pramod, Transit Coordinator
 - d. **Recorded By:** Jayne Pramod, Transit Coordinator
3. **ITEMS FROM THE AUDIENCE:** None
4. **APPROVAL OF MEETING MINUTES OF SEPTEMBER 8, 2022**
 - a) **Motion to Approve:** Commissioner S. Dhillon
 - b) **Second:** Commissioner R. Dhillon
 - c) **Abstain:** Commissioner Silva
 - d) **Vote:** Approved by unanimous vote
5. **NEW BUSINESS:**
 - a. **Receive Presentation on City of Tracy Pavement Management Update**

Anju Pillai, Senior Civil Engineer, presented on the City of Tracy 2022 Pavement Management Program (PMP) and provided updates and information regarding the program. Commission questions and comments followed.
 - b. **Receive Presentation and Provide Input on Unmet Transit Needs**

Joel Campos, Associate Regional Planner, San Joaquin County Council of Governments (SJCOG), presented the FY23-24 Unmet Transit Needs (UTN) request and the recommended process for receiving UTN requests. Staff recommended Commission to provide any unmet transit needs requests they have. Commission discussion and questions followed.
 - c. **Provide Input on Commission Goals and Objectives for FY22/23**

Staff provided updates on the upcoming City events for Commission participation and outreach. Commissioner Silva commented on the recent boost of e-bikes on the city streets and pedestrian pathways. Commission addressed safety concerns and recommended a Traffic Sergeant present on bike safety at the TAC meeting.
6. **ITEMS FROM THE COMMISSION:**

Commissioner Silva: Requested a status on the Transit App.

Commissioner Cooper: Commented on the visibility of TAC at the events and the importance of having community interaction. He encouraged Commission to participate in events and promote TAC.

7. ITEMS FROM STAFF:

- a. Airport Projects Update:** Paula Jessup, Airport Manager, provided updates on airport projects, outreach, and the upcoming Halloween event at the Tracy Airport. Commission comments followed.
- b. Transit Ridership and Performance Update:** Ed Lovell, Transit Manager, provided updates on ridership. Transit Station renovation, and Student Ride Free marketing efforts at Back-to-School Night events. He informed Commission on the status of the new transit software update. Commissioner Silva requested for OTP.
- c. Bikeways Update:** Ed Lovell, Transit Manager, provided status on the Bikeway Masterplan getting ready for Council approval, green striping at the Valpico Rd. and delay in expanding the bike lanes due to no funding availability.

8. ITEMS FROM THE AUDIENCE: None

9. ADJOURNMENT TO NEXT REGULAR MEETING ON NOVEMBER 10, 2022

- a. Motion to Adjourn:** Commissioner Silva
- b. Second:** Commissioner S. Dhillon
- c. Vote:** Approved by unanimous vote
- d. Time:** 8:40p.m.

The above agenda was posted at Tracy City Hall on October 6, 2022. The above are action minutes. A full recording of the meeting is available by contacting the City Clerk's Office.

Ed Lovell, Staff Liaison

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
December 8, 2022**

AGENDA ITEM 5.b.

REQUEST

RECEIVE UPDATE ON TRACER PILOT ROUTE H TO ARBOR ROAD HOMELESS SHELTER

DISCUSSION

In October 2022, TRACER was asked if it would be able to provide bus service out to the homeless shelter which was being constructed on Arbor Road so that those using the facility would be able to access services needed throughout the city. Staff worked to create a pilot route called "Route H," to provide service between the site on Arbor Road and the Transit Station.

The homeless shelter opened on November 14th, 2022, and the new pilot route, Route H, started service on November 16th, 2022. Route H runs four times per day, Monday through Saturday, and connects the homeless shelter residents with the Tracy Transit Station, allowing them to access to the other routes which service Tracy, as well as connection to RTD's services that stop at the Tracy Transit Station.

In addition, through an existing grant program from the State of California, TRACER is able to provide free 10-ride tickets to the homeless shelter to enable their residents to use the bus for free. This will continue until funds for the grant are exhausted.

Staff will continue to monitor the route and work with the shelter to see if it is having the intended effect for its residents.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission receive the update on the TRACER pilot Route H to Arbor Road Homeless Shelter.

ATTACHMENTS

Attachment A – Route H Brochure

ATTACHMENT A

MONDAY – SATURDAY SERVICE SCHEDULE

Effective November 16, 2022

ROUTE H

OUTBOUND: Transit Station to Arbor Avenue

Tracy Transit Station	East Street Grant Line Rd. Bowling Alley	Arbor Ave.
1	4	10
9:05	9:10	9:15
11:40	11:45	11:50
2:45	2:50	2:55
5:15	5:20	5:25

OUTBOUNDING BUS STOPS FROM TRANSIT STATION

- East/9th Street
- East/City Hall
- East/Carlton
- East/20th Street
- East/Grant Line/Bowling Alley
- Grant Lines/Entrada Way
- Holly/Manzanita
- Arbor Avenue

ROUTE H

INBOUND: Arbor Avenue to Transit Station

Arbor Ave.	East Street Grant Line Rd. Bowling Alley	Tracy Transit Station
10	14	1
9:15	9:20	9:30
11:50	11:55	12:05
2:55	3:00	3:10
5:25	5:30	5:40

INBOUNDING BUS STOPS FROM ARBOR AVENUE

- MacArthur/Pombo Square
- MacArthur/GreenOaks
- East/Bowling Alley
- East/Emmerson
- East/Carlton
- East/Lincoln Park/Highland
- East/10th Street
- Downtown/Transit Station

**SUNDAY SERVICE AVAILABLE
ON-DEMAND WITH TRACER PLUS**

For Information Call: (209) 831-4BUS (4287)

WWW.RIDETRACER.COM



ROUTE H



**Creating Community in Tracy
by Connecting People to Places**



INFORMATION: (209) 831-4BUS (4287)

WWW.RIDETRACER.COM



LEGEND

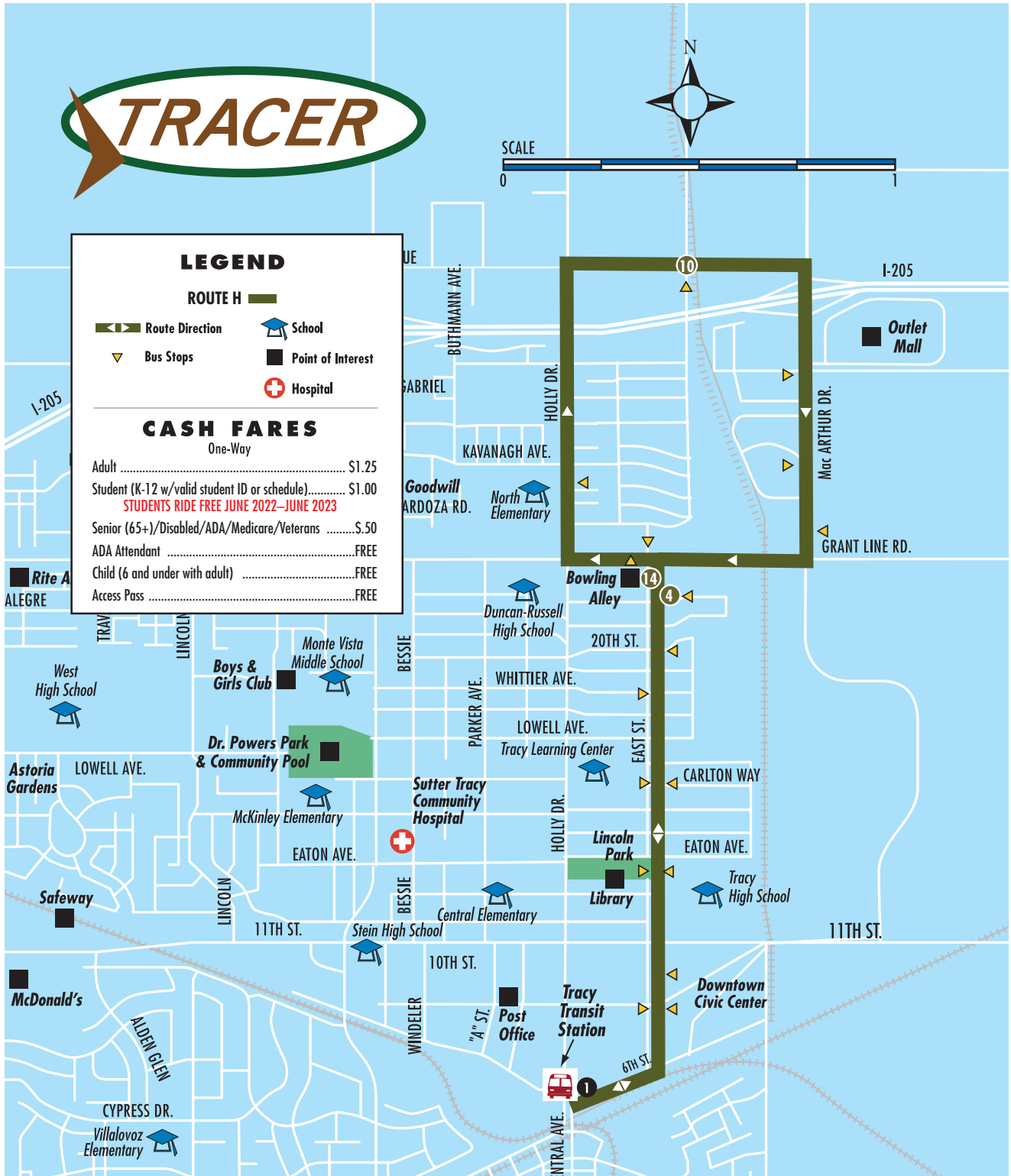
ROUTE H

- Route Direction
- Bus Stops
- School
- Point of Interest
- Hospital

CASH FARES

One-Way

Adult	\$1.25
Student (K-12 w/valid student ID or schedule).....	\$1.00
STUDENTS RIDE FREE JUNE 2022-JUNE 2023	
Senior (65+)/Disabled/ADA/Medicare/Veterans	\$0.50
ADA Attendant	FREE
Child (6 and under with adult)	FREE
Access Pass	FREE



Adult	\$1.25
Student (K-12 w/valid student ID or schedule).....	\$1.00
STUDENTS RIDE FREE JUNE 2022-JUNE 2023	
Senior (65+)/Disabled/ADA/Medicare/Veterans	\$0.50
ADA Attendant	FREE
Child (6 and under with adult)	FREE
Access Pass	FREE

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
December 8, 2022**

AGENDA ITEM 5.c.

REQUEST

REVIEW AND PROVIDE INPUT ON THE ANNUAL COMMISSION REPORT TO CITY COUNCIL

DISCUSSION

In April 2021, the City Council asked that all City Commissions provide an annual report to the City Council. The Transportation Advisory Commission's goals coincide with the fiscal year for the City of Tracy, July 1st through June 30th. This report contains a brief synopsis of the goals for the previous fiscal year, FY 21/22, and will also include the goals the commission is working on for the current fiscal year, FY 22/23. This item is scheduled to go to City Council on February 21st, 2022.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMENDATION

That the Commission review and provide input on the annual commission report to City Council.

ATTACHMENTS

Attachment A – Draft Annual Report to City Council

ATTACHMENT A – DRAFT ANNUAL REPORT TO CITY COUNCIL

RECEIVE THE ANNUAL REPORT OF THE TRANSPORTATION ADVISORY COMMISSION

EXECUTIVE SUMMARY

The Transportation Advisory Commission was formed by the City Council in 2007 for the purpose of advising the Council on the planning and development of public transportation related improvements and delivery of various public transportation service programs. At the April 6, 2021 regular City Council meeting, the Council expressed the desire to receive an annual report from all of the City's Commissions. This report is an accounting of the Transportation Advisory Commission for Fiscal Year (FY) 21/22 as well as projected goals for FY 22/23.

DISCUSSION

The Transportation Advisory Commission (TAC) was formed in 2007 after Council expressed the need for a commission with a diverse member composition in order to advise the Council on various public transportation issues. The original commission was comprised of nine members with background in transit, aviation, rail, and bikeways. Since the TAC was formed, they have worked on setting their own goals to work on annually.

In FY 21/22, the TAC had four focus areas and eleven goals as listed below. Under each goal is the status on how successful the commissioners were in completing their objective.

Focus Area: OUTREACH

- Public Outreach at the Farmers Market
 - A primary focus of the commission is to get feedback from the public on issues related to transportation. In order to achieve this, the commission decided that it would be beneficial to be out in the public where there are already crowds of people. The Farmer's Market was the best choice as a place where there are plenty of citizens weekly and the City staff already had a booth set up there periodically. Although the goal was to try and be at the Farmer's Market every month, the schedules of the commissioners did not always lend them to be available during the weeks that the City staff has a booth set up. The commission representatives were able to attend three Farmer's Markets during FY 21/22 providing information about the commission and other transportation items.
 - **GOAL STATUS: COMPLETE**
- Public Outreach at Block Party Events
 - Another way that the commission wanted to try and received feedback from the community was through the City's Block Party Events. Since City staff already had a booth set up for those events, the Transportation Commissioners would be able to easily have a location from which they could interact with the attendees, hand out information, and gather feedback. As was the same with the Farmer's Market, the schedules of the commissioners did not always allow them to be available at all of the

Block Party events. The commission representatives were able to attend one of the Block Party events during FY 21/22.

- **GOAL STATUS: COMPLETE**
- Participate in City Sponsored Airport Events
 - In October 2020, the Commission participated in the Tracy Municipal Airport's Halloween event. The commission representatives were able to have a booth at the event and engage with the public through handing out information on the commission as well as information regarding the airport and public transit.
 - **GOAL STATUS: COMPLETE**
- Participate in Bike Rodeo Event
 - In October 2020, the Commission participated in the Tracy Municipal Airport's Halloween event. The commission representatives were able to have a booth at the event and engage with the public through handing out information on the commission as well as information regarding the airport and public transit.
 - **GOAL STATUS: COMPLETE**
-

Focus Area: TRANSIT

- Provide Input on Updated Short Range Transit Plan Implementation
 - The Short Range Transit Plan was approved by the City Council in August of 2019. Due to COVID-19 many of the aspects of planning for the implementation of the plan had to be altered. The commission was, however, able to provide input on the implementation of the Tracer Plus on-demand service which began in August 2020, and expanded in August 2021.
 - **GOAL STATUS: COMPLETE**
- Provide Fare Policy Recommendation to City Council
 - This item was intended to bring a larger discussion about overall fare policy for the Tracer bus system. Due to COVID-19, many things have changed in the transit industry and will take some time to re-stabilize. In the meantime, the commission discussed and recommended providing free rides for students as a pilot program through a Caltrans grant. This grant allowed free rides for students for the 2021/2022 and 2022/2023 school year.
 - **GOAL STATUS: PARTIALLY COMPLETE**

Focus Area: BIKEWAYS

- Provide Input on Updated Bikeways Master Plan
 - The Bikeways Master Plan update is part of the larger Transportation Master Plan update. The commission participated in a public survey for the Bikeways Master Plan and helped facilitate that information to the public. Additionally the commission participated in a public workshop to gather input on the Bikeways Master Plan.
 - **GOAL STATUS: COMPLETE**

Focus Area: EDUCATION

- Receive presentations on areas related to the purpose of the commission
 - The commission recognized the need to stay informed on various items related to the commission's purpose. A list of areas of interest were

identified to receive presentations on as availability allowed. Some of these presentations included Airport Budget, Tracy Airport Aerobatic Box, SJCOG Vamos Mobility App, Unmet Transit Needs. Future areas of interest will continue to be scheduled by staff to further the education of the commission.

○ **GOAL STATUS: ONGOING**

The TAC has already created and begun working on additional goals for FY 22/23. Their new goals as a commission for FY 22/23 are as follows:

Focus Area: OUTREACH

- Public Outreach at Farmer's Market
- Public Outreach at Block Party Events
- Participate in City Sponsored Airport Event
- Participate in Other Appropriate Community Events

Focus Area: TRANSIT

- Provide Input on Short Range Transit Plan Implementation
- Provide Fare Policy Recommendation to City Council

Focus Area: AIRPORT

- Provide Input on Updated Airport Master Plan

Focus Area: EDUCATION

- Receive presentations on areas related to the purpose of the commission

STRATEGIC PLAN

This agenda item is a routine operational item and does not relate to the Council's Strategic Plans.

FISCAL IMPACT

There is no impact to the General Fund, Airport Fund, or Transit Fund for this item.

RECOMMENDATION

That the City Council receive the annual report of the Transportation Advisory Commission.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
December 8, 2022**

AGENDA ITEM 5.d.

REQUEST

**REVIEW AND PROVIDE UPDATES ON COMMISSION GOALS AND OBJECTIVES
FOR FY 2022/23**

DISCUSSION

At the September 8, 2022 regular Transportation Advisory Commission (TAC) meeting, the commission held discussion on their goals for the current fiscal year 2022/2023.

Below are the commission recommended goals for FY 22/23 with recommended timelines.

FY22/23 Transportation Commission Goals

	GOAL	TIMELINE	SUB-COMMITTEE
OUTREACH	Public Outreach at Farmer's Market	Each month in conjunction with the City booth	Assignments made each commission meeting Next Dates: TBD Spring 2023
	Public Outreach at Block Party Events	As scheduled in conjunction with the City booth	Assignments made each commission meeting Next Dates: Spring 2023
	Participate in City Sponsored Airport events	October 29, 2022	All
	Participate in Other Appropriate Community Events	June 2023	All
TRANSIT	Provide Input on Short Range Transit Plan Implementation	April 2023	All
	Provide Fare Policy Recommendation to City Council	TBD	All

AIRPORT	Provide Input on Updated Airport Master Plan	Oct/Nov 2022	All
EDUCATION	Receive presentations on areas related to the purpose of the commission (funding, bus contractor, SJCOG, bike safety, etc)	Ongoing	

In order to successfully complete each of these goals, the commissioners will form ad-hoc subcommittees to address each of these items by the timeline specified. It is suggested that each committee be comprised of no more than 2 commissioners.

FISCAL IMPACT

There is no fiscal impact to the General Fund, Transportation Fund or Airport Fund for this item at this time.

RECOMMENDATION

That the Commission provide updates on the commission goals and objectives for FY 2022/23.

**CITY OF TRACY
TRANSPORTATION ADVISORY COMMISSION MEETING
DECEMBER 8, 2022**

AGENDA ITEM 7

Staff Items

Annual Commission Items:

- Election of Chair/Vice-Chair (June)
- Commission Goals Update (June/July)
- Unmet Transit Needs (October/November)
- CIP Review (November/December)

Airport Update

By Paula Jessup

Airport Improvement Items:

Project	Current Status	Next Steps
FAA Compliance Review	Provide proposal to FAA to mitigate compliance findings.	FAA mitigation approval.
Tracy Airport Master Plan	Staff reviewing current draft. Public outreach.	Incorporate FAA Compliance Review recommendations. Draw ALP.
New Jerusalem Airport Master Plan	Develop application scope of work and cost estimates.	Meet with FAA to discuss grant project.

Transit Update

By Jayne Pramod

Transit Projects Update:

Project	Current Status	Next Steps
Transit Station Lobby Renovation	Construction began on 3/7/22. Construction still underway.	Installation of windows at end of Dec. Conference Room carpet renovation in Jan 2023. Estimated open to the public March 2023. Estimated final completion Feb 2023.

TRACER Ridership: A year-to-date comparison of current ridership compared to the same period in the previous year is shown below. Fixed route ridership is up 6,691 riders compared to the year-to-date ridership in October FY21/22, an increase of approximately 25%. Paratransit ridership is up 1,300 riders compared to the same time in October FY21/22, an increase of approximately 36%. Overall the Tracer system ridership has increased by 7,991 riders over the same period last year, an overall increase of approximately 26%

October Year To Date Ridership Comparison

	FY 21/22	FY 22/23
Fixed Route Ridership		
Regular	5,867	5,912
Student (Students Ride Free Promo effective FY20/21)	0	0
Senior	2,860	3,043
Disabled	576	594
Free (Personal Care Attendant, ACCESS Pass)	565	825
Promo Passengers	11,841	17,807
<i>Promo Regular</i>	2,222	2,731
<i>Promo Student</i>	8,074	13,581
<i>Promo Senior</i>	970	1,082
<i>Promo ADA</i>	296	312
<i>Promo Free</i>	279	101
Passengers w/tickets	3,592	4,345
Passengers w/transfers	1,334	800
Total	26,635	33,326
Paratransit Ridership		
Regular (Guest)	7	83
Senior	474	3,918
Disabled	2,639	410
Free	458	467
Total	3,578	4,878
All Systems Ridership	30,213	38,204